

Manipal Centre for European Studies
Jean Monnet Centre of Excellence

Erasmus Information Office

Introduction to Erasmus+ Programme

Version 1



Co-funded by the
Erasmus+ Programme
of the European Union



Welcome to Erasmus Information Office!

'Education is the passport to the future, for tomorrow belongs to those who prepare for it today.' Malcolm X¹

An academic experience abroad can teach us a lifetime of lessons, which perhaps goes beyond classroom learning. Mobility of students and faculty members may offer insights into one's own as well as others' cultures. While there have been many international programmes which facilitate cross border mobility of individuals, the work and impact of the Erasmus programme cannot be emphasized enough.

The Erasmus programme (European Region Action Scheme for the Mobility of University Students) is an EU funded programme that facilitates academic exchanges. Each exchange is designed to enable the student to gain valuable international experience by studying part of their degree abroad². Erasmus+ also aims to promote the sustainable development of its partners in the field of higher education, and contribute to achieving the objectives of the EU Youth Strategy³.

Erasmus programme in last 30 years however, has gone beyond its initial objective to include mobility of staff members of universities (both teaching and non-teaching) and also beyond Europe to include other regions in the world. This has opened doors of opportunities for Indian students and university staff as well. The present booklet provides information to those who seek these generous scholarships for themselves or for their institutions.

For students and faculty members looking for individual scholarships and funding opportunities in Europe, please refer to Part I and Part III of this booklet.

For institutional scholarships and grants, please refer to Part II and Part III of this booklet.

¹ <https://www.malcolmx.com>

² <https://www.ucas.com/undergraduate/what-and-where-study/studying-overseas/what-erasmus>

³ https://ec.europa.eu/programmes/erasmus-plus/about_en

Terms you should know before you start

Applicant – Participating organisation or informal group that submits grant application. Applicants may apply either individually or on behalf of other organisations involved in the project. In the latter case, the applicant is also defined as coordinator

Consortium – A consortium can be national (i.e. involving organisations established in the same country) or international (involving participating organisations from different countries)

Credit mobility – A limited period of study or traineeship abroad -in the framework of on-going studies at a home institution -for the purpose of gaining credits

Degree mobility –A period of study abroad aimed at the acquisition of a whole degree or certificate in the destination country/ies

Higher education institution (HEI) – Any type of higher education institution which, in accordance with national law or practice, offers recognised degrees or other recognised tertiary level qualifications

Joint degree – Single degree certificate awarded to a student upon completion of a joint programme. It must be signed by the competent authorities of two or more of the participating institutions jointly and recognised officially in the

Mobility/Learning agreement – An agreement between the sending and receiving institutions, as well as the participating individuals, defining the aims

and the content of the mobility period in order to ensure its relevance and quality

Programme countries – EU and non EU countries that have established a National Agency which participate fully in the Erasmus+ Programme. The list of Erasmus+ Programme Countries is described in Part A of this Guide, section "Who can participate in the Erasmus+

Partner countries – Countries which do not participate fully in the Erasmus+ Programme, but which may take part (as partners or applicants) in certain Actions of the Programme. India is a part of Partner countries (in Region 6)

Partner university / institution Universities – in Europe which partner with the home institution. For instance: If MAHE is a home institution, University of Groningen is the partner university of/for MAHE

Erasmus + grant – Is a contribution to your travel and subsistence costs: this includes (i) mobility grant i.e. monthly funds which the individual receives for his/her mobility and travel grant i.e. funds which the individual receives for his/her travel from the home country to the host country and vice versa

Staff training mobility⁴ – With Erasmus+, opportunities are available to spend time teaching at an education institution abroad

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⁴ https://ec.europa.eu/programmes/erasmus-plus/opportunities/staff-teaching_en

Which programme am I eligible for?

Action	Individual	Institutional
Key Action 1		
Mobility project for higher education students and staff	YES	YES (as a partner only)
Erasmus Mundus Joint Degrees	YES	YES (as a partner only)
Key Action 2		
Strategic partnerships in the field of education, training and youth		YES (as a partner only)
Knowledge Alliances		YES (as a partner only)
Capacity building in the field of Higher Education		YES (as lead applicant or a partner)
Capacity building in the field of Youth		YES (as a partner only)
Jean Monnet		
Module	YES	
Chair	YES	
Centre of Excellence		YES (as lead applicant)
Support to Associations		YES (as lead applicant or a partner)
Networks		YES (as lead applicant or a partner)
Projects		YES (as lead applicant or a partner)
Sport		
Collaborative partnerships		YES (as a partner only)
Small collaborative partnerships		YES (as a partner only)

PART I

INDIVIDUAL SCHOLARSHIP OPPORTUNITIES FOR STUDENTS AND FACULTY MEMBERS

Key Action I: Learning Mobility for Individuals (International Credit Mobility)

Interesting facts about Erasmus Mobility of students and staff

- Erasmus+ facilitates academic exchange to and from European Union
- The programme provides opportunities to study in Europe during your degree
- Erasmus + has a 30 years' history of European programmes in the field of higher education
- As mentioned below, for the mobility between Programme and Partner Countries, *only universities from Programme Countries* (universities in Europe) can apply and administer the payments for inbound and outbound mobility
- Indian HEI's partner university in Europe may apply for grants to its *National Agency*
- India belongs to the group of PARTNER countries (Region 6)

MOBILITY PROJECT FOR HIGHER EDUCATION STUDENTS AND STAFF

Erasmus + enables academic exchange of university students of three cycles (Bachelor, Master and Doctoral), university staff and faculty members. Please note, it is not a degree-seeking mobility but an exchange mobility in which a student can earn credits for a study period of one or two semesters. Student mobility can take place in any discipline/field of studies

Student mobility

- A study period abroad at a partner HEI for a period from 3 to 12 months (any of three study cycles)

Staff mobility

- Teaching periods: this activity allows HEI teaching staff to teach at a partner HEI in Europe
- Duration of the activity: From 5 days to 2 months, excluding travel time

Notes

- With regard to student mobility, the student should be enrolled at least in the second year of their higher education studies
- Teaching activity has to comprise a minimum of 8 hours of teaching per week

HOW CAN I PARTICIPATE IN ERASMUS EXCHANGE ON STUDENT OR STAFF MOBILITY FUNDS?

An institutional agreement must be in place between the departments/institution of two universities under Erasmus ICM.

You should contact your department/institution directly to find out further details of the options that are available to you or the Office of International Affairs at MAHE

Students are expected to sign a learning agreement signed by the Head of the Institution who would facilitate recognition of the credits earned in the partner university and also institutional Erasmus Coordinator

Erasmus Mundus Joint Master Degrees

An Erasmus Mundus Joint Master Degree (EMJMD), is a prestigious, integrated, international study programme, jointly delivered by an international consortium of higher education institutions. The EMJMD Catalogue displays the masters offering Erasmus Mundus funded scholarships for every academic year. An EMJMD is a study programme of 60, 90 or 120 ECTS credits. This means that it lasts from a minimum of 12 months, to a maximum of 24 months. Generally, a semester comprises of 30 ECTS.

A student can apply individually for this scholarship and an institution can apply as a partner in a consortium.

Most consortia require applications to be submitted between October and January, for courses starting the following academic year around September. Students can apply to a maximum of three different programmes. Students and potential scholars'/guest lecturers should contact directly the relevant consortium for more information on courses and application procedures.

The EMJMD scholarship covers your participation costs (including the tuition fees, library and laboratory costs, full insurance coverage and any other mandatory costs related to your participation in the Master); it represents a contribution to your travel and installation costs and includes a monthly subsistence allowance for the entire duration of the study programme.

You must have obtained a first higher education degree or demonstrate a recognised equivalent level of learning, according to national legislation and practices, in the degree awarding countries. If you have already received an EMJMD or an Erasmus Mundus Master Course/Joint Doctorate scholarship, you are not eligible for an additional EMJMD scholarship. You cannot benefit from another EU-funded scholarship scheme while you are receiving an EMJMD scholarship.

Important Notes

- Students at Master's level worldwide can apply
- EMJMD is a degree seeking programme, whereas under Erasmus ICM students do not seek a degree during their Erasmus mobility
- The home institution is required to provide a nomination letter to the student for Erasmus ICM, whereas, nomination letter is not a requirement for EMJMD

General Checklist

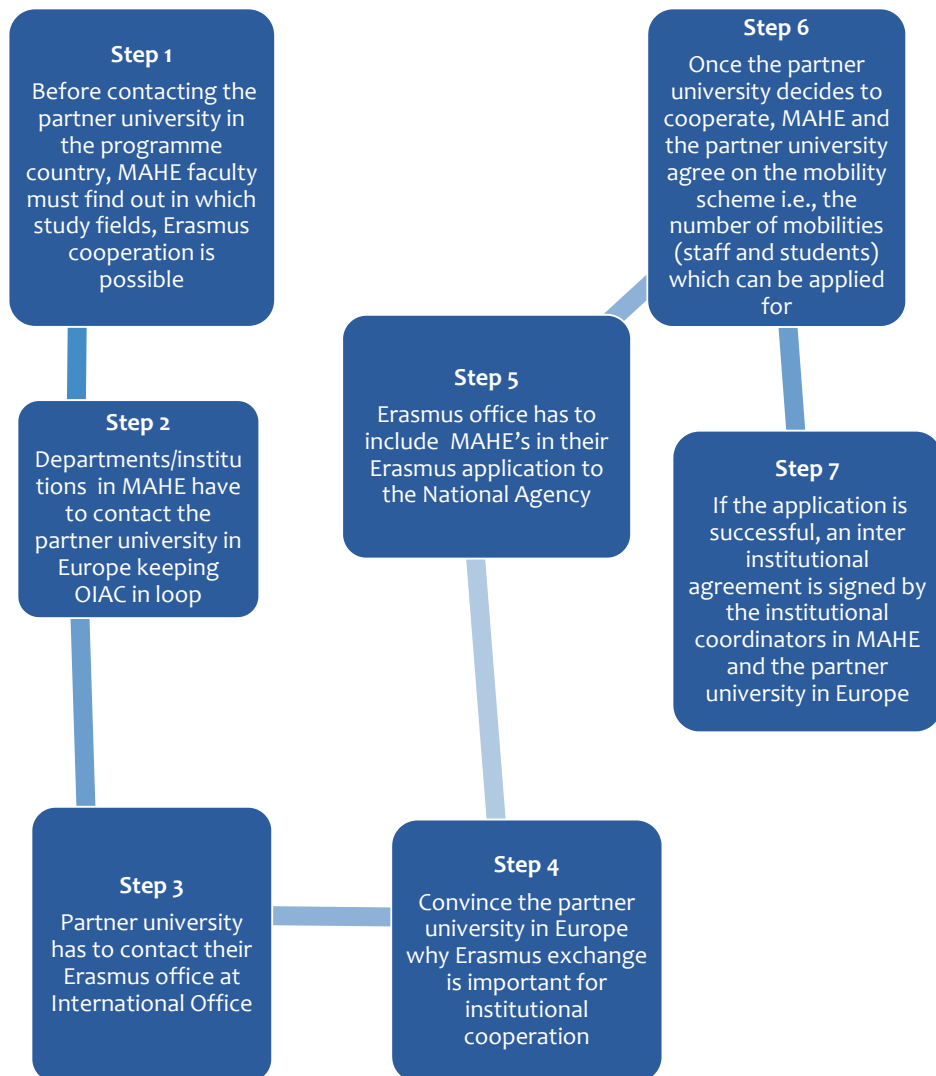
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- ✓ Valid passport
-
- ✓ Valid IELTS
-
- ✓ Nomination letter from home university
-
- ✓ Invitation letter from the host (host university)
-
- ✓ Letter of motivation
-
- ✓ Learning agreement to be signed by institutional coordinators at home and host university for student mobility
- Mobility agreement– to be to be signed by institutional coordinators at home and host university for staff mobility
-
- ✓ Europass CV

<https://europass.cedefop.europa.eu/editors/en/cv/compose>

PART II

INSTITUTIONAL SCHOLARSHIPS AND GRANTS

Key Action I International Credit Mobility



Key Action 2: Cooperation for innovation and the exchange of good practices

The actions under KA2 make it possible for organisations from different participating countries to work together, to develop, share and transfer best practices and innovative approaches in the fields of education, training and youth.

The following actions are managed by the EACEA as part of the **General call for proposals** and described in detail in the **Programme Guide**⁵:

- Strategic partnerships in the field of education, training and youth
- Knowledge Alliances cooperation between higher education institutions and enterprises;
- Capacity Building in the field of youth supporting cooperation with Partner Countries;
- **Capacity Building in the field of higher education (CBHE) supporting cooperation with Partner Countries**

Indian HEIs can apply for CBHE projects for curriculum revisions or pedagogical innovations in different disciplines and apply for a grant of a maximum of a million Euro. These are Consortial applications and require Indian HEIs to have at least a few partners in Europe and India. Indian HEIs can also be partners in a Consortium led by another Indian university or a European university and receive a part of the funds that the Consortium applies for. These are highly rewarding in terms of the research and academic cooperation.

Jean Monnet

Jean Monnet Activities are designed to promote excellence in teaching and research in the field of European Union studies worldwide. The activities also foster the dialogue between the academic world and policy-makers, in particular with the aim of enhancing governance of EU policies.

⁵ https://eacea.ec.europa.eu/erasmus-plus/actions/key-action-2-cooperation-for-innovation-and-exchange-good-practices_en

European Union studies comprise the study of Europe in its entirety with particular emphasis on the European integration process in both its internal and external aspects. The discipline also covers the role of the EU in a globalised world and in promoting an active European citizenship and dialogue between people and cultures.

What types of activities are supported?

- Teaching and Research: Jean Monnet Modules, Chairs and Centres of Excellence.
- Support to Associations: Jean Monnet support to Associations.
- Policy debate with the Academic World: Jean Monnet Networks and Jean Monnet Projects.
- Key activities include courses, research, conferences, networking activities, and publications in the field of EU studies.

Faculty members belonging to different disciplines can apply for modules, chairs or other funds under JM if that can be related to European Studies. For example, there are module in European literature, European cuisine, European culture and European architecture applied for funding by different universities.

Windows to other scholarship opportunities

Links to few other funding opportunities

- DAAD India <https://www.daad.in/en/>
- Campus France India <https://www.inde.campusfrance.org/>
- Charpak scholarship <https://www.inde.campusfrance.org/charpak-scholarships>
- Scholarships to study in Netherlands <https://www.nesoindia.org/scholarships>
- EURAXESS [Euraxess https://euraxess.ec.europa.eu/](https://euraxess.ec.europa.eu/)
- Horizon 2020 [Horizon 2020 https://ec.europa.eu/programmes/horizon2020/en/what-horizon-2020](https://ec.europa.eu/programmes/horizon2020/en/what-horizon-2020)
- Delegation of the EU to India https://eeas.europa.eu/delegations/india_en

For more queries concerning Erasmus+, refer to the following sources

- Europa
https://ec.europa.eu/programmes/erasmus-plus/node_en
- EACEA (Education, Audiovisual and Culture Executive Agency)
https://eacea.ec.europa.eu/erasmus-plus_en
- Erasmus+ FAQs
https://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus2/files/students-questions-answers_en_o.pdf
- Erasmus+ programme guide
https://ec.europa.eu/programmes/erasmus-plus/resources/programme-guide_en

PART III

CONTACT DETAILS FOR MANIPAL STUDENTS AND STAFF

For queries related to international partnerships of MAHE and other logistics support, please contact

Office of International Affairs and Collaborations

3rd floor, Main EDU Building,
Manipal Academy of Higher Education
Manipal, 576104
Phone number: 0820-292 3441
E-mail ID: intl.office@manipal.edu

For queries regarding scholarships and other funding opportunities in Europe, please contact

Manipal Centre for European Studies

5th floor, Advanced Research Centre (ARC), Madhav Nagar
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